

Responding to Referrals

Understanding Referral Response Actions

The referral response process allows the user to view/edit linked documents and view the history of the created referral. To access these actions; we start with opening the referral list.

Referral List: Orders, Results, Patient Info, Documents, Flowsheets, Clinical Summary, Referral List

Display: Refresh, Reset, Add, Approve, Copy, Discontinue, Discontinue, Modify, Reinstates, Release/Manage, Sit Format, Sort By, Priority, Reorder, /Cancel, /Reorder

Order Summary: Referral to Clinic - 05-31-2018 Routine Requested by: Physicianamb, SUNYDMC (This Visit - 05-25-2018-470 Clarkson) (MD Attending) 809330
 Referral to Clinic - 05-31-2018 Routine Requested by: Physicianamb, SUNYDMC (This Visit - 05-25-2018-470 Clarkson) 809330

Patient Name	Referred To	Referred From	Date of Referral	Status	Quick Actions	Referral Type	To Service	To Location	From Service	From Location	Sch	To Fac...	From Fac...
AQUAMAN, TEST	Drewart, Mark	Bishop, Danielle	01-03-2018	Pending	[Icons]	Internal		470 Clarkson An...		470 Clarkson An...	No	SUNY Down...	SUNY Down...
INTERNAL PROVIDER	Physicianamb, SUNYDMC	Bishop, Danielle	01-03-2018	Completed	[Icons]	Internal		470 Clarkson An...		470 Clarkson An...	No	SUNY Down...	SUNY Down...
INTERNAL PROVIDER	Physicianamb, SUNYDMC	Bishop, Danielle	01-03-2018	Pending	[Icons]	Internal		470 Clarkson An...		470 Clarkson An...	No	SUNY Down...	SUNY Down...
INTERNAL PROVIDER	Bishop, Danielle	Physicianamb, S...	01-03-2018	Completed	[Icons]	Internal		470 Clarkson An...		470 Clarkson An...	No	SUNY Down...	SUNY Down...
INTERNAL PROVIDER	Drewart, Mark	Bishop, Danielle	01-03-2018	Completed	[Icons]	Internal		470 Clarkson An...		470 Clarkson An...	No	SUNY Down...	SUNY Down...

Show/Modify

View and edit referral information.

Edit Referral - TEST, REFERRAL1 (Female) 43y 03-25-1974

Date of Referral: 03-21-2017 Exp. Date: Status: Send Referral

Referred To: Physicianamb, SUNYDMC Select Address External Search

Facility: SUNY Downstate Medical Center Location: Suite AA Clinic

Service: Neurology

Referred From: Bishop, Danielle Select Address External Search

Facility: SUNY Downstate Medical Center Location: Suite B Clinic

Service: Family Practice

View Linked Documents

Access documents linked to the referral.

Link/Unlink Documents - INTERNAL PROVIDER (Female) 57y (06-06-1960)

Referred Information: Date of Referral: 01-03-2018 Status: Pending Referred To: Physicianamb, SUNYDMC Referred From: Bishop, Danielle

Based on Date: Authored Date Date of Service From: 01-13-2018 To: Today

Document Type: Structured Note Document Name:

Authorized By: Me Physicianamb, SUNYDMC Other

Date of Service	Date	Document Name	Authorized By	Link Type	Document Status	Document Type	View
01-18-2018	01-18-2018	GERD, Adult (OPC)	Bishop, Danielle	Response	Complete	Structured Note	VIEW
01-03-2018	01-03-2018	Referral Form	Bishop, Danielle	Referral Request	Complete	Structured Note	VIEW

Link/Unlink Documents

Link/Unlink preferred documents with this referral.

Link/Unlink Documents - INTERNAL PROVIDER (Female) 57y (06-06-1960)

Referred Information: Date of Referral: 01-03-2018 Status: Pending Referred To: Physicianamb, SUNYDMC Referred From: Bishop, Danielle

Based on Date: Authored Date Date of Service From: 01-13-2018 To: Today

Document Type: Structured Note Document Name:

Authorized By: Me Physicianamb, SUNYDMC Other

Date of Service	Date	Document Name	Authorized By	Link Type	Document Status	Document Type	View
01-18-2018	01-18-2018	GERD, Adult (OPC)	Bishop, Danielle	Response	Complete	Structured Note	VIEW
01-03-2018	01-03-2018	Referral Form	Bishop, Danielle	Referral Request	Complete	Structured Note	VIEW

Completing the Referral Order

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Referral Completion

Mark completed referrals with a status of "Completed".

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Create a custom referral view

From the referral list you are able to filter referrals by status. These custom filters can be saved for future use.

Custom Filter

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Access the activity log for a referral.

Activity Log

Event	Context	Label	Old Value	New Value	User	Last Modified On
Create Referral	Referred From - (Bishop, Danielle)	Provider ID (UID)		00543127	Bishop, Daniel	08-21-2017 09:44
Create Referral	Referred From - (Bishop, Danielle)	Provider ID (Type)		UID	Bishop, Daniel	08-21-2017 09:44
Create Referral	Referred From - (Bishop, Danielle)	Provider ID (Prin)		DBISHOP	Bishop, Daniel	08-21-2017 09:44
Create Referral	Referred From - (Bishop, Danielle)	Provider ID (Type)		Primary	Bishop, Daniel	08-21-2017 09:44
Create Referral	Add Referral	Status	Pending	Send Referral	Bishop, Daniel	08-21-2017 09:44

If you have additional questions or concerns please call the "Global HelpDesk" at 7182704357 option # 1